

## NE IA MONTESSORI AUGUST 2023 BOARD MEETING

<b>Meeting Date:</b>	Date: <u>8/8/2023</u> Time: <u>6:30PM</u>	
<b>AGENDA ITEM</b>	<b>DISCUSSION AND MOTIONS</b>	<b>ACTION/RESPONSIBLE INDIVIDUAL</b>
<b>Board Members Present</b>	<b>Present:</b> Scott Searcy, Mike Kueny, Matt Deeney, Catherine Dyer, Luke Baethke, Eric Svestka	<b>Absent:</b> Rachael Buresh, Paul Greenberg
<b>Call to Order</b>	Meeting called to order at <u>6:33PM</u>	
<b>Presentation of Loan Options</b>	John Schroeher from Decorah B&T presented cash flow history and debt service scenarios for the board to consider	
<b>Approval of Minutes</b>	Minutes from <u>July 2023</u> motion by <u>Scott Searcy</u> and seconded by <u>Mike Kueny</u> . Motion carried.	
<b>HOS REPORT</b>	<a href="#">Head of School Report</a> Parent info meeting 8/25/2023 Nordic Fest - did well Accreditation changes have reduced the process from 10 steps to 4 and we remain on Step 3 Jane B is presenting at the 29th International Montessori Congress in Thailand and Assistant Gabby R went with	
<b>Treasurers' Report</b>	<a href="#">Treasurer Report</a>	
<b>President's Report</b>	None submitted.	
<b>COMMITTEES</b>		
<b>Executive Committee</b>	Did not meet	
<b>IT Committee</b>	Did not meet.	
<b>Strategic Planning</b>	Did not meet.	

<b>Development</b>	<p>Montessori Meet-Up: August Davi's - no date set yet</p> <p>Eric will prepare remarks for Parent Info Meeting about the importance of volunteering to NEIM, especially assisting with Nordic Fest</p>	
<b>Building/ Maintenance</b>	<p>Fire Marshal approval has been received for South Ave property</p> <p>Now we are in process of arranging walk through inspection with the local inspector (Greg)</p>	<p>Mike is in process of arranging walk through inspection with Greg</p>
<b>NEW BUSINESS</b>		
<b>Purchase of South Ave Building</b>	<p>Motion made to purchase South Avenue property made by Catherine Dyer, second by Mike Kueny. Yay - 6, No - 0</p> <p>Motion by Mike Kueny to provide President, Vice President and Head of School with the power to sign mortgage documents with Decorah Bank &amp; Trust on behalf of Northeast Iowa Montessori School, second by Matt Deeny. Yay - 6, No - 0</p> <p>Motion by Scott Searcy on behalf of NEIM to proceed with the debt service scenario of Existing Debt + 1 Yr Interest New Building that was presented by John Schroeder, second by Mike Kueny. Yay - 6, No - 0</p>	
<b>Accreditation</b>	<p>HOS will fill in after meeting on new Steps in the process</p>	<p>Catherine will touch base with HOS</p>
<b>South Ave Closing</b>	<p>Next steps:  President, Vice President &amp; HOS will sign mortgage documents this week  President will be present for closing this Friday (8/11/2023)  Paul has arranged insurance (through AJ Petersburg Agency) and utilities for the new building</p>	
<b>South Ave Timing after closing</b>	<p>Board/Staff roles - Board is responsible for the building/financial/structural aspects, Staff is responsible for the educational environment  Signage - idea: Montessori logo on building (in place of current sign), name on the ground in the garden bed; goal of removing current sign this weekend  Bathroom - convert work room to ADA compliant bathroom, plan to be Summer 2024 project  Upstairs refresh - fresh coat of paint, shampoo carpets</p>	<p>Scott will get key to Luke so property can be assessed on Sunday</p> <p>Aim to make announcement to NEIM community on Monday (8/14/2023) with picture of the new property</p>

	<p>West property line/fence quote - HOS is interested in a vinyl fence for potential play space</p> <p>Re-zoning of parking lot - Travis Goedken recommended re-zoning the parking lot to avoid contention of converting the area to play space</p> <p>Mike Kueny motions to re-zone the parking lot space to the recommendation of Travis Goedken, second by Scott Searcy. Yay - 6, No - 0</p>	<p>Luke will follow up with HOS on what is needed for upstairs refresh</p> <p>Look into individual who painted Water Street property</p> <p>Mike will talk to HOS about West Property line and follow up on fence quote</p> <p>Mike will follow up with Greg on an impermanent fence options</p> <p>Scott will follow up with Travis Goedken on re-zoning</p>
<b>Parent Info Meeting</b>	<p>August 25th, 2023</p> <p>Plan for Board Members to be Introduced</p> <p>Eric will speak to importance of Fundraisers</p>	
<b>Nordic Fest Fundraiser</b>	<p>Went through 200lbs of chicken</p> <p>Could use more waffle makers to increase through put</p> <p>Next year consider asking Fareway</p> <p>Will emphasize to family's the importance of their volunteerism in this fundraiser</p>	
<b>Fall Fundraiser</b>	<p>Will not be Loop de Loop this year</p> <p>Plan for starting of Annual Fund</p>	
<b>OLD BUSINESS</b>		
<b>Water St Property</b>	<p>Board remains comfortable with holding at current asking price</p>	<p>Scott will reach out to Paul on the Chamber conversation about the potential for Water St property going forward</p>
<b>Meeting Adorned</b>		
<b>Meeting Adorned</b>	<p>Meeting Adjourned 8:52pm.</p> <p>Motion to adjourn by <u>Mike Kueny</u> , <u>Matt Deeney</u> seconded. Approved.</p>	
<b>NEXT MEETING:</b>	<p>September 12th, 2023 at 6:30 PM</p>	

<b>Committees</b>	<b>Members</b>
Executive Committee	Scott Searcy-Chair, Mike Kueny, Paul Greenberg, Eric Svestka, Rachael Buresh
Development Committee	Eric Svestka-Chair, Val Deeney, Stacy Davi, Scott Searcy, Catherine Dyer, Paul Greenberg
Investment Sub Committee	Mike Kueny-Chair, Scott Searcy, Rachael Buresh, Eric Svestka
Building/Maintenance	Luke Baethke-Chair, Jane Busch, Paul Greenberg, Scott Searcy, Mike Kueny, Matt Deeney
IT Sub Committee	Paul Greenberg-Chair, Matt Deeney, Catherine Dyer, Mike Kueny

Respectfully Submitted by Eric Svestka, Secretary