

NE IA MONTESSORI SEPTEMBER 2023 BOARD MEETING

Meeting Date:	Date: <u>9/12/2023</u> Time: <u>6:30PM</u>	
AGENDA ITEM	DISCUSSION AND MOTIONS	ACTION/RESPONSIBLE INDIVIDUAL
Board Members Present	<p>Present: Scott Searcy, Mike Kueny, Matt Deeney, Catherine Dyer, Luke Baethke, Eric Svestka, Paul Greenberg, Rachael Buresh</p> <p>Guest: Tim Smock</p>	Absent:
Call to Order	Meeting called to order at <u>6:31PM</u>	
Approval of Minutes	Minutes from <u>August 2023</u> motion by <u>Mike Kueny</u> and seconded by <u>Paul Greenberg</u> . Motion carried.	
HOS REPORT	Head of School Report	
Treasurers' Report	None submitted. Fire alarm system estimate \$24k 6 family's Pre-paid, main checking reflects that increase Money Market Account is dedicated to Payroll LPL contributions will resume with receiving 4yr old grant money	Treasurer will meet with Jason at Bank from LPL
President's Report	President's Report	
COMMITTEES		
Executive Committee	Did not meet	
IT Committee	Did not meet.	
Strategic Planning	Did not meet.	

<p>Development</p>	<p>Montessori Meet-Up: none in September secondary to Family Potluck on 9/22/2023 @ 5:30PM, Whalen Cabin</p> <p>Fall Fundraiser plan is for inaugural Annual Fund Letter</p> <p>Development Committee is looking to confirm members and set routine meeting time</p>	
<p>Building/ Maintenance</p>	<p>Mike spoke with County Assessor about the property tax that will be due (funds were received in closing for this)</p> <p>Mike is in contact with Greg Swanson (City Inspector) to get clarity on his initial assessment as he is the first entity to be appeased</p> <p>Mike met with See Electric today, they partner with Midwest for monitoring</p> <p>Midwest monitoring \$440/yr and \$600/inspection (one per year)</p> <p>Hawkey is current monitoring system, cost is about same</p> <p>Then we need evaluations by: Mike Ewens (Fire Marshall) and Becky Frost (DHS)</p> <p>Projects to be done to allow use of new building:</p> <p>Fire alarms ~\$24k</p> <p>Other projects ~\$26k</p> <p>Done thus far:</p> <p>Carpets cleaned by ServiveMaster</p> <p>Luke pulled nails and patched all holes in new building</p> <p>Painting done middle of month (16 gallons worth)</p> <p>Dehumidifier in basement with hose is running and basement is drying</p> <p>To-dos:</p> <p>Landscaping - pulling weeds/new mulch</p> <p>Washing exterior of building - consider getting estimates</p> <p>Pest treatment/service - consider getting estimates</p>	<p>Mike will notify Board when appointment is set with Greg Swanson with hope that as many members as possible can be available</p> <p>Luke will work with Mike to come up with a "To Do" list for new building</p> <p>Building committee will assess the turf at Water St building has some spikes have been elevating</p>

	Duct cleaning - consider getting estimates Re-keying doors - may be part of Access Control System	
NEW BUSINESS		
Reports	President requested that all reports (President, Treasurer, HOS) and committee updates be completed by the first of the month so the agenda links can be accurate	
Fire Alarm Monitoring	Paul motions to approve the cellular dialer from Midwest and to use them for the monitoring service, Matt Deeney second. Aye - 7, Nay - 0	Mike will move forward with See Electric to get Midwest monitoring system in place
Accreditation	Process has been re-vamped by AMS Process needs to be completed by May 2024 Multi-year Strategic Plan needs to be revisited and this is the responsibility of the Board Financials need a accurate system for tracking/documenting revenue/expenses, Mike is looking into QuickBooks	Paul will review e-mails to find previous consultants that were considered by 9/15/2023 Mike will follow up with potential financial consultant
Strategic Planning Committee	Catherine moves to re-instate the Strategic Planning Committee, Mike Kueny seconds. Aye - 7, Nay - 0 Eric nominates Catherine to Head the Strategic Planning Committee, Scot seconds. Aye - 7, Nay - 0	
Chamber Opportunities	Chamber has offered assistance in partnering with NEIM Paul referenced there may be additional financial assistance from the Chamber as well	Paul will reach out to the Chamber to arrange meeting and will text the Board
OLD BUSINESS		
Sale of Water St Building	No other offers have been made since last meeting Board remains comfortable with current asking price	
Meeting Adorned		
Meeting Adorned	Meeting Adjourned 8:23pm. Motion to adjourn by <u>Mike Kueny</u> , <u>Luke Baethke</u> seconded. Approved.	
NEXT MEETING:	October 10th, 2023 at 6:30 PM	

Committees	Members
Executive Committee	Scott Searcy-Chair, Mike Kueny, Paul Greenberg, Eric Svestka, Rachael Buresh
Strategic Planning Committee	Catherine Dyer-Chair, Executive Committee, HOS
Development Committee	Eric Svestka-Chair, Val Deeney, Stacy Davi, Scott Searcy, Catherine Dyer, Paul Greenberg
Investment Sub Committee	Mike Kueny-Chair, Scott Searcy, Rachael Buresh, Eric Svestka
Building/Maintenance	Luke Baethke-Chair, Jane Busch, Paul Greenberg, Scott Searcy, Mike Kueny, Matt Deeney
IT Sub Committee	Paul Greenberg-Chair, Matt Deeney, Catherine Dyer, Mike Kueny

Respectfully Submitted by Eric Svestka, Secretary