

NE IA MONTESSORI DECEMBER 2023 BOARD MEETING

Meeting Date:	Date: <u>12/12/2023</u> Time: <u>6:30PM</u>	
AGENDA ITEM	DISCUSSION AND MOTIONS	ACTION/RESPONSIBLE INDIVIDUAL
Board Members Present	Present: Mike Kueny, Matt Deeney, Catherine Dyer, Luke Baethke, Eric Svestka, Scott Searcy, Rachael Buresh, Scott Greenberg	Absent:
Call to Order	Meeting called to order at <u>6:35PM</u>	
Approval of Minutes/Consent Agenda	Minutes from <u>November 2023</u> motion by <u>Mike Kueny</u> and seconded by <u>Eric Svestka</u> . Motion carried.	
HOS Report	See submitted HOS Report	
Treasurer's Report	See submitted Treasurer's Report	Total scholarships for this school year ('23-'24): \$19,500 Scholarship fund covered: \$17,000 Remainder covered by Money Market account: \$2,500 Bills for new building come out of Bridge Loan: thus far \$30,365 QuickBooks will standardize these reports for future reports when all accounts have been reconciled
President's Report	See submitted President's Report	
COMMITTEES		
Executive Committee	Did not meet.	
IT Committee	Did not meet.	

<p>Strategic Planning</p>	<p>Did not meet.</p> <p>Survey questions are submitted</p>	<p>Next meeting is 1/7/2023 at 3:30PM</p>
<p>Development</p>	<p>Development Committee Report</p> <p>Annual Fund:</p> <p>Presented estimate of cost for approval from Board: \$809</p> <p>2019 Mail costs were \$588</p> <p>On track to get mailing out in next week</p> <p>Eric will be in touch with individual board members for their personal notes to previous donors</p>	<p>Stacy will email Rachael/Scott with updated brochure once final picture is in place</p> <p>Eric will get note cards to individual board members for personalized notes when available</p>
<p>Building/ Maintenance</p>	<p>Luke worked with HOS to obtain estimates: two utility sinks, dishwasher in back classroom, create multi-stall bathroom with new sink</p> <p>Decorah Electric (remove/add outlets around sink)</p> <p>Casper Plumbing (add water/sink in front classroom, sink/dishwasher in back classroom, creation of two new restrooms in current prep room - one sink, two toilets)</p> <p>Ryan Gorona (flooring of new building) - still awaiting estimate</p> <p>Fence completed and working on putting gate in (hopefully this weekend)</p> <p>Punch list from Fire Marshall is in process:</p> <p>Rolf Peterson will install gate on stairway in front classroom</p> <p>Don from See Electric plans to come on 12/18/2023 for the electric needs (emergency egress lights, illuminated exit signs, GFCI needed outlets)</p> <p>Handrails for posterior ramp exit</p> <p>Replace all door handles, Luke has ordered replacement handles with levers (including a locking handle for attic door)</p>	<p>Mike will coordinate inspection with City Inspector (Swanson)</p> <p>Mike will go to Mississippi Welding Supply for fire extinguishers</p> <p>Mike/Luke will install in same manner as current building in locations approved by Fire Marshall</p> <p>Mike will follow up with Rolf on quote from fabricator for handrails</p> <p>Luke will begin replacing door handles once they are in</p>

OLD BUSINESS		
Accreditation	Shift in requirements for the Narrative aspect of application Timeline: In-person site assessment was mis-communicated, actual date is October 2025	
WCCF Grant status	Grant due: 1/15/2024 Goal is for funds to assist with optimizing ADA accessibility of new building Working with grant writer Board members provided Rachael with their other community board involvement Rachael needs hours for each volunteer that has contributed to the new building	Board members will gather their individual volunteer hours spent on new building and get to Rachael Scott will provide Rachael with Board time spent on this project
Depot Grant status	Waiting for flooring estimate and then application will be submitted	Luke will get estimate to Eric when available Eric will complete application when estimate received
NEW BUSINESS		
Fire Marshall/DHS Timeline	Mike Euans is scheduled for reassessment 12/29/2023 at 9:00AM After DHS receives the report with approval from Fire Marshall then we can coordinate with DHS for their assessment	
Moving timeline/needs	Awaiting approval from Fire Marshall/DHS to set date Will try to coordinate with Luther Wrestling team for physically moving from old building to new	Scott will reach out to Luther Wrestling about helping with move
Sale of Water St Building	Discussed requests from buyer after inspection Catherine abstained from conversation secondary to her relationship with buyer. Scott Searcy moves that we offer a \$10,000 credit at closing as written by realtor for roofing repairs and that wall discussions be determined at a later date once ownership is clearly established, Paul Greenberg seconds. Aye-6, Nay-0, Abstain-Catherine Dyer	Scott will follow up with Jeanne Gullekson about the request ad discussed

HHS Stipend/Stabilization Grant for Programs	NEIM does not own any books that are required to be removed by Senate File 496 HHS funds remain available and we can apply for a reward of \$20-\$30k; funds can be used for employee retention bonuses, health/safety expenses (including a security system), small renovations	Rachael will submit the application
Meeting Adorned	Meeting Adjourned 8:26 pm. Motion to adjourn by <u>Paul Greenberg</u> , <u>Mike Kueny</u> seconded. Approved.	
NEXT MEETING:	January 9th, 2023 at 6:30 PM	

Committees	Members
Executive Committee	Scott Searcy-Chair, Mike Kueny, Paul Greenberg, Eric Svestka, Rachael Buresh
Development Committee	Eric Svestka-Chair, Val Deeney, Stacy Davi, Scott Searcy, Catherine Dyer, Paul Greenberg
Investment Sub Committee	Mike Kueny-Chair, Scott Searcy, Rachael Buresh, Eric Svestka
Building/Maintenance	Luke Baethke-Chair, Jane Busch, Paul Greenberg, Scott Searcy, Mike Kueny, Matt Deeney
IT Committee	Paul Greenberg-Chair, Matt Deeney, Catherine Dyer, Mike Kueny

Respectfully Submitted by Eric Svestka, Secretary