

NE IA MONTESSORI JANUARY 2024 BOARD MEETING

Meeting Date:	Date: <u>1/9/2024</u> Time: <u>6:30PM</u>	
AGENDA ITEM	DISCUSSION AND MOTIONS	ACTION/RESPONSIBLE INDIVIDUAL
Board Members Present	Present: Mike Kueny, Matt Deeney, Luke Baethke, Eric Svestka, Scott Searcy, Rachael Buresh	Absent: Paul Greenberg, Catherine Dyer
Call to Order	Meeting called to order at <u>6:33PM</u>	
HOS Report	See submitted HOS Report	
Treasurer's Report	See submitted Treasurer's Report	Reports going forward will be framed monthly (1st day to end of month) Rachael will deliver to Executive Committee '22-'23 school year and '23-'24 YTD tuition and ASC amounts for budgeting next year
President's Report	None submitted	
Approval of Minutes/Consent Agenda	Minutes from <u>December 2023</u> motion by <u>Eric Svestka</u> and seconded by <u>Luke Baethke</u> . Motion carried.	
COMMITTEES		
Executive Committee	Did not meet.	Will meet January to create budget for '24-'25 school year
IT Committee	Did not meet.	
Strategic Planning	Met Sunday, 1/7/2024 and completed next two steps in the Strategic Planning process with consultant Scott Timm	Next meeting is 1/21/2024 at 3:30PM

	Schedule adjusted with moving into new building and so next two meetings will be condensed into one longer meeting on 1/21/2024	
Development	Development Committee Report Annual Fund: 354 Annual Fund mailings delivered to Chamber for mailing Online version of Annual Fund brochure on website New spreadsheet with all contacts has been created Depot Grant: Will proceed when formal estimate for sinks is received	
Building/ Maintenance	Casper Plumbing installed sink/toilet in new restroom, unfortunately the toilet was found to have crack so new toilet was installed Installed drywall, patched holes, lever action door handles, fire extinguishers serviced by MWS, and fixed odds and ends Rolf Peterson fabricated/installed gate to basement Decorah Electric installed one outlet and light switch in Rachel's office, also installed additional light switches for front classroom See Electric completed their requirements Mike Euans visited 12/29/2023 and approval provided	Mike will get in-touch with Greg Swanson for his review, as per Mike Euans
OLD BUSINESS		
Accreditation	On hold until after school is moved	
WCCF Grant status	Grant due: 1/15/2024 Goal is for funds to assist with optimizing ADA accessibility of new building Working with grant writer	

NEW BUSINESS		
Pre-moving Day needs	<p>Scott has reserved: 2 U-haul moving vans (\$40/day/truck + mileage/gas) , 1 lifter (Decorah rental)</p> <p>Jeff Scott is donating the use of and will be driving his truck/covered trailer</p> <p>Gabby Root is donating the use of her truck/trailer</p> <p>Jeannie Gulleckson is coordinating snacks for movers with Kelley Real Estate</p> <p>Rachael and her family began packing/moving the school</p>	<p>Friday, 1/12/24 Matt/Mike will pick up lifter from Decorah Rental</p> <p>Saturday, 1/13/2024 Rachael and Scott will get U-haul moving vans</p> <p>Scott will bring water</p> <p>Eric will coordinate Mabe's pizzas for 25 people</p> <p>Luke and Precious will paint the new bathroom</p> <p>Matt will open up the fence on Friday, 1/12/2024</p>
Staff Pay for Moving	<p>Rachael's daughters will be paid \$10/hour as independent contractors</p> <p>Board discussed offering the staff the same hourly rate (\$40/hour/person) as what the Luther Wrestlers are contracted at for moving</p> <p>Scott motioned to pay the staff who participate in the move on Sunday, 1/14/2024, \$40/hour/staff member for their time, Eric seconded. Yes-5 , No-0</p>	<p>If there is school tomorrow Rachael will inform the staff, if school is canceled for weather Scott will email staff</p>
Moving Day Protocol	<p>Moving Day Plan</p> <p>Playground Move Plan</p> <p>Three cabinets from back room will be moved into new bathroom</p> <p>Discussion held on moving pergola</p> <p>Plan is to meet at 9:00AM on 1/14/2024 in parking lot of Water St building to begin the move</p> <p>Weather is forecasted to be cold and with recent snow will consider an "outdoor crew" and a "clean feet crew" indoors to minimize tracking in</p>	<p>Matt will evaluate pergola and reach out to Building Committee with plan</p> <p>Scott will bring hand warmers for movers</p> <p>Scott will look into options for carpet protector films</p>

2024-2025 Tuition	Executive committee will meet to discuss before 1/22/2024	Scott will coordinate date with Executive committee
Current Family Registration	Monday, 1/22/2024 through Friday, 2/2/2024 Ideally 2024-2025 Tuition would be set prior to 1/22/2024 so families can have that information for their decision	
NEIM Open House	Saturday, 2/3/2024 10:00-12:00	
Registration Open to Public	Monday, 2/5/2024	
Meeting Adorned	Meeting Adjourned 8:36 pm. Motion to adjourn by <u>Scott Searcy</u> , <u>Mike Kueny</u> seconded. Approved.	
NEXT MEETING:	February 13th, 2023 at 6:30 PM	

Committees	Members
Executive Committee	Scott Searcy-Chair, Mike Kueny, Paul Greenberg, Eric Svestka, Rachael Buresh
Development Committee	Eric Svestka-Chair, Val Deeney, Stacy Davi, Paul Greenberg, Catherine Dyer, Scott Searcy
Investment Sub Committee	Mike Kueny-Chair, Scott Searcy, Rachael Buresh, Eric Svestka
Building/Maintenance	Luke Baethke-Chair, Jane Busch, Paul Greenberg, Scott Searcy, Mike Kueny, Matt Deeney
IT Committee	Paul Greenberg-Chair, Matt Deeney, Catherine Dyer, Mike Kueny

Respectfully Submitted by Eric Svestka, Secretary