

NE IA MONTESSORI FEBRUARY 2024 BOARD MEETING

Meeting Date:	Date: <u>2/13/2024</u> Time: <u>6:30PM</u>	
AGENDA ITEM	DISCUSSION AND MOTIONS	ACTION/RESPONSIBLE INDIVIDUAL
Board Members Present	Present: Mike Kueny, Matt Deeney, Luke Baethke, Eric Svestka, Scott Searcy, Paul Greenberg, Catherine Dyer, Rachael Buresh Guests: Christopher Miculinich, Abigail Lofte	Absent:
Call to Order	Meeting called to order at <u>6:38PM</u>	
HOS Report	See submitted HOS Report	IQ4K needs to be completed again secondary to move and Rachael is working Mark Lovelace will attend next meeting to discuss school's insurance
Treasurer's Report	See submitted Treasurer's Report	Mike will meet with John Schroeder mortgage on South Ave Building and maintain Bridge Loan as line of credit QBO could benefit from professional management, Executive Committee will discuss
President's Report	President's Report	
Approval of Minutes/Consent Agenda	Minutes from <u>January 2024</u> motion by <u>Luke Baethke</u> and seconded by <u>Matt Deeney</u> . Motion carried.	
COMMITTEES		
Executive Committee	Met 1/13/2024 and made recommendation for Tuition/ASC rates for 2024-2025 school year	Will meet to finalize 2024-2025 budget, Mike will coordinate
IT Committee	Did not meet.	

Strategic Planning	Did not meet secondary to scheduling conflict	Next meeting is 2/18/2024 at 3:30PM
Development	Development Committee Report Annual Fund: 16 donations received thus far, \$5,625 raised Motion by Eric Svestka to proceed with signage, getting monument variance from P&Z, getting bids for the monument, vinyl and 3D letters, second by Paul Greenberg, Aye-7, Nay-0	Plan for follow up email to families Stacy will request bids on monument sign, vinyls, and 3D Wording Building Committee will make request from P&Z Committee for variance
Building/ Maintenance	Sinks were ordered, install with Casper is scheduled to start 2/15 and to finish 2/17 HVAC evaluations (awaiting quotes) Additions to Building Committee’s to-do list from HOS: Sliding bathroom door needs to be a hinged door Rachael’s office door with safety window Front door needs to be replaced with a panic bar & secure locking Cosmic Explorer’s room will need a few more outlets Correct lighting in both classrooms with a main switch in Children’s House Door put back on in Cosmic Explorer’s room north wall (ideally new door with safety window for look through)	Luke will arrange meeting with Building Committee
OLD BUSINESS		
Accreditation	Self-study expected no later than 10/1/2024 Accreditation team will be in our school 5/2025	
Strategic planning meeting	Scheduled for 2/18/2024, 3:30-7:00PM	Board members will bring their own meals
NEW BUSINESS		
2024-2025 School Calendar	NEIM 2024-2025 Proposed School Calendar DCSD 2024-2025 Approved School Calendar (for reference)	

	<p>Suggestion by Rachael to combine Family Potluck and Information Meeting (ideally at Whalen Cabin)</p> <p>Idea of scheduling opportunities to learn about Montessori education/method as “Parent/Community Info night”</p> <p>Discussed start date differing from public school and the challenges that initiated the change. Those remain so start date will continue</p> <p>Paul Greenberg motioned to approve 2024-2025 School Calendar with the Parent Info Nights, though without the childcare being available on site for those nights, Eric Svestka seconded by , Aye-7, Nay-0</p>	
Fire Alarm System	Midwest Fire was unable to provide guidance on how the school can run their monthly fire drills	Mike will reach out to Midwest Fire to get clarity on process for Fire Drills
Family Registration	<p>Current numbers for 2024-2025 academic year:</p> <p>Cosmic Explorers-22</p> <p>Children’s House- 3yo (7), 4yo (11), 5yo (4) = 22</p> <p>Waitlist - 9 for Children’s House (communication ongoing with families)</p>	
Communication Best Practices	<p>Google Workspace - adoption was delayed with the purchase of new building</p> <p>Intra-board communication - e-mail remains acceptable form of contact outside of meeting though in-person meetings are most preferred, text nudges to bring attention to email</p> <p>Board-staff communication</p> <p>Grievance filing procedure - no current option to file anonymously, family and staff grievance processes are different</p>	<p>IT Committee will meet to begin planning the transition to Google Workspace as an institution</p> <p>Catherine will research options for grievance filings to the March Board meeting</p>
Update on 3 R’s	<p>Jeremy Thompson reviewed and referred our question on to Carrie Webber</p> <p>At this time the 3 R’s curriculum remains in place and the 1st week’s lesson has been delayed to allow clarification of the impact Iowa SF496</p>	Scott will follow up with Carrie Webber

Meeting Adorned	Meeting Adjourned 9:30 pm. Motion to adjourn by <u>Scott Searcy</u> , <u>Eric Svestka</u> seconded. Approved.	
NEXT MEETING:	March 12th, 2024 at 6:30 PM	

Committees	Members
Executive Committee	Scott Searcy-Chair, Mike Kueny, Paul Greenberg, Eric Svestka, Rachael Buresh
Development Committee	Eric Svestka-Chair, Val Deeney, Stacy Davi, Paul Greenberg, Catherine Dyer, Scott Searcy
Investment Sub Committee	Mike Kueny-Chair, Scott Searcy, Rachael Buresh, Eric Svestka
Building/Maintenance	Luke Baethke-Chair, Jane Busch, Paul Greenberg, Scott Searcy, Mike Kueny, Matt Deeney
IT Committee	Paul Greenberg-Chair, Matt Deeney, Catherine Dyer, Mike Kueny

Respectfully Submitted by Eric Svestka, Secretary